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Training will begin soon ...

Thanks for joining HQ RIO for this virtual training session!

The chat function you see is moderated; if you post there, the other attendees won't see it until the moderators answer and make it public.

Please DO NOT POST QUESTIONS YET!

You should hear music and see this slide. If you do, you're good to go!

Having technical difficulty? Here are a few things to check:

- Try accessing this from a personal computer/smart phone.
- On a gov't computer? Turn OFF VPN.
- Is your sound turned up?
- Do you have a strong wifi signal?

Use this QR code or the link in the chat to download a PDF of the slides.

If you have problems, fear not! This session is being recorded and will be available at the same link you used to get here.

We will go over the ROEs at the beginning of the training; until then, enjoy the tunes!

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United States Air Force Reserve

Integrity - Service - Excellence

Headquarters Individual Reservist Readiness and Integration Organization

Finding and Applying for IMA Positions

U.S. AIR FORCE

HQ RIO Readiness & Training

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ROEs for Virtual Training

- Microsoft Teams (CVR) Live Event
- Video and Audio are one-direction only
- The Q&A chat
 - **PLEASE WAIT and post questions at the end** – we promise to answer them!
 - Q&A is moderated
 - Replies may only be visible to the person who asked
 - Some will be posted for everyone to see
 - Stay in the training lane – watch giving TOO much info
 - Have a follow up? Use the REPLY function
- Recording is available after training is over
 - At the same link used to attend

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Introductions

- HQ RIO is at ARPC, Buckley AFB, Colo.
- The Talking Head – Lt Col Erin Karl, HQ RIO PAO ... and an IMA!
- The Moderator Team
 - HQ RIO RPO Staff
 - Det Commanders/Superintendents/Staff
 - AFRC/REG

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Reserve Vacancies via AFPCSECURE

Click on the column headers to sort the list by that column. Click it a second time to reverse the sort order.

Click Here... Application Title...

AND-REDIRECT TO CLOUD This application has moved to the cloud and this button is only a redirect to get you there.

AFPMR-Redirect Air Force Fitness Management System II This application has moved to the cloud. Please bookmark the new page once redirected. Click HERE

AMS Assignment Management System *Active Duty Personnel Only*

AFPCSECURE Virtual Enlisted Promotion Review Web

AFPMR Professional Education Requirements Board

AFPMR Information Provider

AFPMR Quality of Life Measurement Tool

AFPMR-Redirect TO CLOUD This application has moved to the cloud and this button is only a redirect to get you there.

AFPMR Virtual Applications Web

AFPMR-Redirect Reserve Vacancies Finder

AFPMR-Redirect Reserve Management Vacancy System

AFPMR-Redirect TEMPL-Tracking/TEST TEMPL Management and Tracking System Det Net 4.0

AFPMR Virtual Military Personnel Flight Status of Applications. This application has moved to the cloud. Click HERE

AFPMR-Redirect TO CLOUD This application has moved to the cloud and this button is only a redirect to get you there.

- Link on the myPers homepage
- Select Reserve Vacancies
- *Number of applications shown and permission may vary on the user.
- *Works with IE, Chrome, Edge
- Sometimes creates a loop on non-mil systems

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Reserve Vacancies via AFPCSECURE

This system identifies vacant positions within the Air Force Reserve (AFR). Vacant positions can be located by Air Force Specialty Code and Grade.

Vacancy Selection Menu

AF Enlisted Vacancies AF Officer Vacancies

Unit Enlisted Vacancies Unit Officer Vacancies

IMA Enlisted Vacancies IMA Officer Vacancies

AGR Enlisted Vacancies AGR Officer Vacancies

Would you like to go to:

AFRC Homepage ARPC Homepage

Reserve Recruiter Exit

- Select desired category
- This tool will not help you with ...
 - AGR
 - 0-6
 - ART
 - ANG
 - VLPAD
 - PIRR

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Reserve Vacancies

- Positions are sorted by AFSC and AUTHORIZED GRADE
- Select on 'Vacancy Type' to cycle between IMA and TR

We currently have requirements to fill the following numbers and types of positions.

Vacancy Type:

Career	CHgt E-6	SHgt E-6	SHgt E-7	Tgt E-4	Tgt E-6
1A000 - Aircrew Operations	0	14	55	112	79
1B000 -	1	2	4	11	3
1C000 - Command Control Systems Operations	2	5	24	30	30
1N000 - Intelligence	2	23	80	42	30

- Does not include anything lower than Capt/03 or SSgt/E5
- View all positions you qualify for (one up, one down*)
 - i.e. Member is an E-6 1NXXX ...

*In some cases can go two down.

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Reserve Advertisement

Important Data Points:

- Position Number
- 48 or 24 IDTs
- Location
- TR or IMA

Above information is automatically populated by MILPDS

Position POC and description are manually inputted by Det

DO NOT USE VOLUNTEER BUTTON!
(It won't do anything in regards to you applying for the position.)

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Job Descriptions and Points of Contact

- System sometimes "clears" this info after submission
- Missing job descriptions, additional info and POCs:
 - TR units based on location
 - Installation = Reserve Wing = Call that Force Management
 - IMA positions are organized by service command (COCOM, MAJCOM)
 - Call the Detachment

BUT HOW DO I KNOW WHICH DETACHMENT TO CALL???

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Detachment breakdown

HQ RIO Detachments

- 2 Joint Base Pearl Harbor (Hawaii), PACAF, USAF, USAF
- 3 Peterson AFB, Colorado (AFSC, USSTRATCOM, US SPACE FORCE, USSTRATCOM)
- 4 OLC/USCIB, Louisiana (AFSC, USSTRATCOM, USSTRATCOM)
- 5 Robins AFB, Georgia (AFSC, USSTRATCOM, USSTRATCOM)
- 6 MacDill AFB, Florida (AFSC, USSTRATCOM, USSTRATCOM)
- 7 Joint Base Annette, Bellingham, Washington, D.C. (AFSC, USSTRATCOM, USSTRATCOM)
- 8 Stuttgart, Germany (AFSC, USSTRATCOM, USSTRATCOM)

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Detachment contact info

DETACHMENT LEADERSHIP/STAFF CONTACT INFO

Reference: AFPC website <https://www.afpc.af.mil/RIQ>

RIQs (Points of Contact):

- Det 2 Joint Base Pearl Harbor-Mickam, Hawaii
DGN 315-449-0585 / Comm 808-449-0585
afpc.hqdet2@us.af.mil
- Det 3 Peterson Air Force Base, Colorado
DGN 882-2581 / Comm 719-554-2581
afpc.hqdet3@us.af.mil
- OL - Barksdale AFB, Louisiana

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Other ways of finding positions

- Many positions can be overage – those are not advertised in RMVS
- Pick up the phone!
 - Call the AC unit and ask if they have positions coming open or available for overage
- Connect with other IMAs in your career field
- Contact your Career Field Manager at AFRC
- Contact the detachment for the area of interest
 - MAJCOM/COCOM
 - Particular base or location
 - JAG/Medical/Chaplain/Historian

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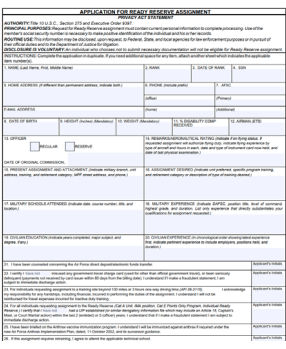
 **Different categories of applicants**

- Current TR or IMA
- Current AD, AGR, IRR, Guard, ART, PIRR
- Chief positions
 - O-5
- O-6 positions

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 **Applying for a position (current TR or IMA)**

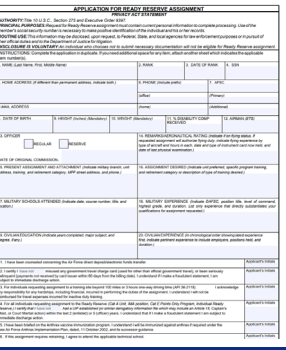


- Complete the AF Form 1288
- Have current commander sign 1st endorsement
- Forward to the gaining detachment for 2nd endorsement and processing
- If a TR, make sure to get a name and contact info for your TR unit's FSS/CSS and provide that to the detachment
- Gaining detachment will forward the 1288 to the losing detachment OR losing FSS/CSS for the 3rd endorsement
- Legal, religious affairs/chaplains, historian go through functional manager
- Can take 1-2 months, always ask for estimates of time

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 **Applying (current AD/AGR/IRR/Guard/ART/PIRR)**



- Considered a new accession and must work through a recruiter
 - Recruiters cover geographical areas
 - www.afreserve.com to find yours
- Recruiter will assist with the completion and routing of the AF Form 1288 and other documents through AFRISS
- Detachments have no visibility in AFRISS
- Applicants needs to keep in touch with the recruiter for updates
- Can take 2-3 months, always keep up with your recruiter for updates

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 **Applying (Chief positions)**

- Key positions managed by the Chiefs Group
- E-mail – sent every Friday to ...
 - Command Key Personnel List (KPL)
 - Command Chief Screening Board list
 - Det Superintendents
- RMVS listings note “Key position” and POC is the Chiefs Group
 - Position is created in RMVS, but no job description
- Anyone can apply, but if not on a list, requires an ETP

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 **Applying (Key/Joint positions)**

- Represent about 5% of available officer positions
- Term-limited to 3 years for Key and 4 years for JDAL (joint) positions
- IMA program only has key and joint billets, no command
- RMVS will note K/C/J in the job description
- Positions can be visible on RMVS (minus 0-6) however applications must go through the KCJ office at ARPC
- More info on myPers ... search “KCJ Vacancy”

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 **PIRR**

- Air Force Academy Liaison Officer (ALO)
- Officers Only
- Process initiated through USAFA admissions office
- Unit POC: ALO.aac.recruiting@gmail.com
- Servicing
- DET: RIO Det 3 PETERSON

- Civil Air Patrol _USAF (CAP-USAF)
- Officers and Enlisted
- Process initiated through RIO Det 6.
- Unit POC: Lt Col Hreczkosij Amber.Hreczkosij@us.af.mil
- DET: RIO Det 6 OL HURLBURT

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Applying (Colonel positions)

- Totally different system
- Not advertised on RMVS**
- Managed by AFRC/REG
- Allow time for the process to happen ... 2-3 months

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Navigating to the REG Portal Page

Option #1: Copy link into browser address bar

<https://www.my.af.mil/gcss-afUSAF/ep/globalTab.do?channelPageId=s6925EC1350B50FB5E044080020E329A9>

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Navigating to the REG Portal Page

Option #2: Search for REG in myPers (myPers.af.mil) (This will redirect you to the AF Portal REG page)

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Advertised Colonel Positions

- Navigate to the REG Portal Page
- Look for **#6 Vacancy Listing** on the right-hand side of the page
- Click the hyperlink and a spreadsheet will open the listing of all available advertised Colonel positions

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Advertised Colonel Positions

- Click the REG Vacancy ID hyperlink within the spreadsheet to open the assignment advertisement containing details about the job

Non-Key/Command/Joint Vacancies						
Type Position	REG Vacancy ID	Unit/Organization	AFSC	Rank	Duty Location	Close-Out Date
AGR	21-0108-76-0700333UM	303 PW Det 1 Program Integration Office Director (PIO)	13F3N	Col	Tyndall AFB, FL	28-Jan-21
AGR	21-0107-76-0700333UM	433 ANDG Residency Trained Flight Surgeon	40R3	Col	WPA Lackland AFB, TX	31-Jan-21
AGR	21-0112-76-0700333UM	JFHQ-DODIN - RA to CC	1864 (LTD, 175, & 1440s with Cyber experience are encouraged to apply)	Col	Fort Meade, MD	21-Feb-21
IMA	21-0097-76-0005243C	EPSC to Nebraska, 1st Air Force/National Security Emergency Preparedness	80MD (Or any Line AFSC may apply)	Col	Tyndall AFB, with duties in Nebraska	19-Jan-21
IMA	21-0100-76-0808899UM	HQ USAF: AF AFRICA / AAS - IMA to Chief, Security Forces	3174	Col	Ramstein AB, Germany	19-Jan-21

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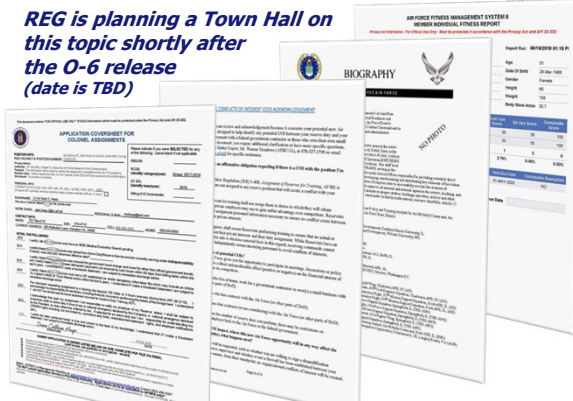
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Instructions and Templates

- #1 Application Checklist Requirements** contains instructions on how to successfully complete an application package
- Items required in an application package
 - Completed Application Coversheet (see #2)
 - Potential Conflicts of Interest Acknowledgement (see #3)
 - Civilian Resume
 - Military Biography (*without* military photo)
 - Last 3 OPRs
 - Commander Release Notification Letter (see #4)
 - AFFMSII printout (with COVID exemption)
 - ANG Applicants have additional requirement
 - Scan all forms into a single pdf. file (*don't* use Portfolio option)

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REG is planning a Town Hall on this topic shortly after the O-6 release (date is TBD)



Please direct your questions to the REG Colonels Group
AF.REG.Col.Management@us.af.mil

Applying for Colonel Positions

- POC - REG Colonels Group
AF.REG.Col.Management@us.af.mil
- Where are vacant Colonel positions advertised?
 REG Portal Page (access via AF Portal or myPers)
- Where to submit your completed application package?
AF.REG.Col.Management@us.af.mil and geno.damico.3@us.af.mil
- Where can you find instructions and templates for completing an application package?
 REG Portal Page (access via AF Portal or myPers)

Approved for a position?

- Gaining unit signs 2nd endorsement = approved
 - Still much more to do!
- Statement of Understanding needed for:
 - Overage
 - Over grade
 - K/C/J
- ARPC has more to do for non-Reserve component members coming in
- The effective date of the transfer (EDCSA) will be agreed upon by both the losing and gaining units – on the 1288
- There may be a lapse between the effective date and when the assignment is completely processed
- This WILL NOT be a break in service for you and your effective date will be backdated – important for TRICARE as well
- Don't commit to IDTs, AT, or MPA days with your new unit until it is confirmed that you are officially gained and the package is processed, even past the gain date
- Once gained you will receive a welcome package via myPers from the detachment

Things to consider

- Overages/Over grade
 - Overage – Member is up against a position filled by someone else
 - Over grade – Member is of a higher rank than the position is created for
- Can be an overage or over grade but not both
 - Initial waivers (SOU) can go up to two years
 - If overage or over grade is not approved for an extension, member will be projected to IRR within 6 months
- After you submit your COMPLETED 1288, wait a week and check RMVS ... is it still advertised?
- Ask for updates
- Things that can add time ...
 - HYT and MSD waivers, changing components, etc.

What questions do you have?

- We will keep this meeting open as long as necessary to answer all your questions in the chat
- A recording will be available at the same link you used to attend ... spread the word; share this training with others!
- We value your feedback! Will you take the survey?

To take the survey, use the QR code or the link

<https://forms.gle/aGkWjVkcPayX1sp26>

Want the slides?

<https://www.arpc.afrc.af.mil/HQ-RIO/Training>